

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

STRATEGIC HIRE REQUEST

May 12, 2014

Site	Position	Rationale
GC	Stagecraft Technician IA-00015	<ul style="list-style-type: none"> • What will position do? - This position performs a variety of technical and specialized duties for the safe and orderly preparation, operation and maintenance of the Theater Arts Scene shop/laboratory (21-246) and related areas; operate and demonstrate the use of specialized equipment and instructional material; provide information and technical assistance to faculty and students in the production of theatrical scenery. Necessary skills required are: drafting skills, carpentry and metal working skills for theater set construction. • Staffing plan criteria for critical hire - This position provides necessary coordination of health and safety protocols and mandates from OSHA, Cal-OSHA, State and Local Fire Codes, Air Pollution Control Regulations and Hazardous Material Handling and Waste for the Theatre Arts Department. This position also provides the critical threshold of support for Technical Theatre Students as they develop necessary workplace skills. • Current status – Retirement announced, vacant 6/30/14 • Budget Impact - The position is funded in the 2013/14 adopted budget.
GC	Student Services Assistant CL-00465	<ul style="list-style-type: none"> • What will position do? - The employee in this position provides a wide variety of information and assistance to students and staff regarding educational accommodations and services relative to each student’s disability. In particular, it is responsible for receiving and processing the confidential medical information that students must provide as the first step in qualifying for DSPS services and accommodations. Given the highly confidential nature of this information, the in-take cannot be performed appropriately by part-time or student-worker staff. • Staffing plan criteria for critical hire - Filling the currently vacant, full-time Student Services Assistant position will allow the college to meet legal mandates inherent in the DSPS program. Specifically, the services DSPS provides are mandated by Title V of the California Education Code, by Section 504 of the Rehabilitation Act of 1973, and by the Americans with Disabilities Act of 1990 (as amended). These regulations mandate equal access to educational institutions by students with disabilities. Filling this position will allow DSPS to keep pace with its current population of 1728 students (unduplicated head count). A significant number of these student contacts involve interfacing with other student services and instructional departments as well as with the variety of outside agencies on which students with disabilities often rely. The student services assistant position will allow for better communication, consistency, and continuity than is possible when DSPS staffing needs are met by employing several part-time hourly student employees. It is not possible to develop and maintain an adequate knowledge base among staff members – or to maintain student confidentiality -- when discontinuous service is provided by part-time, temporary, student employees.

		<ul style="list-style-type: none">• Current status - This position is vacant due to an internal promotion within the DSPS program at Grossmont College.• Budget Impact - This position is included in the current 2013/14 restricted DSPS budget.
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